



<b>CITIZENS' BOND OVERSIGHT COMMITTEE</b>		
<b>MINUTES FOR September 15, 2015</b>	<b>3:30-5:00PM</b>	<b>CSSC- Multi-Purpose Room</b>
<b>Members Present:</b>	Members: Mr. Lawrence M. Cohen (Business Representative); Mr. Kenneth Eklund, (Senior Citizen Group Representative); Mr. Geoffrey Kiehl, (Members At-Large – East Valley); Mr. Jose Rodriguez, (Student Representative); Mr. Larry Spicer (College Support Organization); Mr. Fred Jandt, (Members At-Large- West Valley)	
<b>Members not Present:</b>	Mr. Chris Escobedo, (Taxpayers' Association Representative)	
<b>Guest(s):</b>	Trustee Mary Jane Sanchez; Lisa Howell (COD VP of Administrative Services); Jessica Enders (COD Director of Education Centers)	
<b>Recorder:</b>	Jennifer Mergl (MAAS Companies, Bond Management Office)	

**AGENDA**

<b>1. Call to Order/Roll Call – 3:32PM; The Committee had a quorum.</b>		
<b>2. Action Item(s)</b>		
<b>2.1 Recognition of Exiting COC Member- Geoffrey Kiehl</b>		
DISCUSSION	Geoffrey Kiehl, Members At-Large East Valley joined the Citizens' Bond Oversight Committee on August 20, 2009. A motion was made by F. Jandt to formally recognize the service of Mr. Kiehl to the COC. All in favor. No opposed. No abstained. Motion passed unanimously.	
CONCLUSION	The COC recognizes Geoffrey Kiehl for his service to the Committee.	
<b>ACTION ITEMS</b>		<b>PERSON RESPONSIBLE</b>
None		<b>DEADLINE</b>
<b>2.2 Approval of June 9, 2015 Minutes</b>		
DISCUSSION	Meeting Minutes – June 9, 2015: A motion was made by F. Jandt to approve the June 9, 2015 meeting minutes, Seconded by K. Eklund. All in favor. No opposed. No abstained. Motion passed unanimously.	
CONCLUSION	Meeting Minutes from June 9, 2015 were approved.	
<b>ACTION ITEMS</b>		<b>PERSON RESPONSIBLE</b>
None		<b>DEADLINE</b>
<b>2.3 Election of New Officers</b>		
DISCUSSION	L. Spicer opened the floor for nominations for Chair. L. Cohen nominated Ken Eklund as Chair, seconded by G. Kiehl. All in favor. No opposed. Motion passed unanimously.  L. Spicer opened the floor for nominations of Vice Chair. G. Kiehl made a motion to nominate Fred Jandt, seconded by L. Spicer. All in favor. No opposed. No abstained. Motion passed unanimously.	
CONCLUSION	Ken Eklund is the Chair and Fred Jandt is the Vice Chair for a period of one (1) year.	

ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
None			
<b>3. Information/Discussion Item(s)</b>			
<b>3.1 Review of Follow-Up Items- EVC Indio Retail Funding</b>			
DISCUSSION	<p>L. Howell addressed an inquiry brought up by F. Jandt at the June 9, 2015 meeting concerning whether or not our Bond language allowed for the retail space at the EVC Indio Campus. L. Howell contacted the District's Bond legal representation who confirmed that there is a computation used to determine for profit space using Bond funds, however due to the retail portion of the building's use of RDA funding, the District is within their legal jurisdiction to move forward with the buildout of the retail space on the Indio Campus without being subject to the computation.</p> <p>L. Howell reviewed the space allocation of the bottom floor. Of the building's 8400 square feet, 2,800 square feet will be utilized for two (2) retail spaces facing the front of the building and an additional 1,200 square feet will be utilized as the bookstore. 1900 square feet will be utilized as classroom space.</p> <p>L. Howell confirmed that the current Bond language does not allow for any spending of Bond Funds for private use space. L. Spicer stated that should a 2016 Bond pass, the Bond language/resolution should include wording that would allow for mixed use space.</p>		
CONCLUSION	The District is in compliance with the language of the Bond due to its use of RDA Funding for the retail portion of the EVC Indio Campus.		
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
None			
<b>3.2 2014-2015 Annual Report Layout Review</b>			
DISCUSSION	<p>L. Howell reviewed the existing Annual Report layout and then offered 3 alternative layouts for consideration. She asked that Members review the options and consider whether or not they see a need to change our existing report layout.</p> <p>All comments and questions should be addressed to J. Mergl of the Bond Office. She will email electronic versions of all layout options to Members for their review.</p>		
CONCLUSION	Although most Members like the existing layout and do not wish to change it, L. Howell wanted to give Members the option to review other Annual Reports and make changes if they like. All changes, questions or concerns should be emailed to Jennifer Mergl of the Bond office.		
ACTION ITEMS		PERSON RESPONSIBLE	DEADLINE
Email PDF Versions of the various Annual Reports to Members		J. Mergl	9/18/2015
<b>3.3 Bond Projects Update and Bond Project Financial Report</b>			
DISCUSSION	L. Howell reviewed all project and financial updates found on the Bond Citizens' Oversight Committee Report dated September 15, 2015.		

	L. Howell informed members of an upcoming Facilities working meeting at the October or November Board Meeting. She invited all COC Members to attend. J. Mergl will email all Members with the exact date and time of the meeting should Members wish to attend.	
CONCLUSION	<p>K. Eklund posed the following question to L. Howell; "Are you aware of any Bond proceeds that were expended for purposes other than those set forth in Measure B?" L. Howell responded, "No."</p> <p>K. Eklund posed the following question to L. Howell; "Are you aware of any Bond proceeds that were expended for any teacher or administrative salaries of the college or for the operating expense?" L. Howell responded, "No."</p>	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
Email date and time of Facilities Working Meeting to Members	J. Mergl	9/30/15
<b>4. Future Agenda Items</b>		
<b>4.1</b>		
DISCUSSION	<ul style="list-style-type: none"> <li>• Financial &amp; Performance Audit Results</li> <li>• 2014-2015 Annual Report</li> </ul>	
CONCLUSION		
<b>5. Adjournment: 4:55PM</b>		

NEXT MEETING:

Tuesday, December 8, 2015- 3:30PM

Craven's Student Services Center-  
Multi-Purpose Room